

MINUTES,

DATED 01/06/09,

NEWFIELDS PUBLIC LIBRARY BOARD OF TRUSTEES

PRESENT: Trustees: LARRY AREND, PETER ALLEN (KIM CRISP absent due to illness); Director NANCY NIGHTINGALE.

Subjects:

1. *Directors report:*
 1. TOWN REPORT; WALKWAY AFTERHOURS SAFETY; PERIODICAL SUBSCRIPTIONS; MUSEUM PASSES; GRANTS; HUMIDEX
2. *Board member's Discussions:*
 1. FIX DROP BOX, GRANDFATHER CLOCK; CHECK COST AND OPERATION OF OUTSIDE LIGHTING; BUTTERFLY COLLECTION, LARRY AREND RETIRMENT AND REPLACEMENT.
3. *Maintenance of building*
 1. ELECTRICAL AND LIGHTING ISSUES. HUMIDITY CONTROL. NO APPARENT FLOODING SINCE AUGUST. WALKWAY SAFETY

1. Director's Report.

1. Nancy wrote, trustees confirmed, year-end report to be placed in 2009 Town Report
- Peter to submit 2008-2009 budget details
2. Walkway needs to be kept salted and sanded. Lighting might be required after dark for a number of hours to assure patron safety.
3. Will subscribe to Time and Economist magazine, and consider more museum passes
4. Will pursue Grant opportunities
5. working on estimate for a humidifier system, Humidex, to control in basement.

1. Board member's Discussions

1. Peter will finalize understanding of all trust fund money with discussion with Ray Trueman. Peter to look into eval of Butterfly collection.
2. Will get lighting for back and front of building on timers and/or motion detectors, in order to improve safety and lower electrical costs. Solicit quotes.
3. Drop off box will get fixed in order to eliminate water entering and ruining books.
4. Nancy will start soliciting patrons if interested in participating in library email announcements of library special events, collections, books, movies, etc.
5. To consider replacement for Larry's imminent retirement.

2 Building Maintenance.

1. Need to reduce electrical bill, but not to compromise safety, so will consider timed lighting for front of building, turning off large, poled, flood light in back of building, and use motion detector lighting at east side of building for security of parking, etc.
2. Waiting for quote from Humidex for basement humidity. Will utilize if practice.
3. Need sufficient supply of ice melt, etc to ensure walkway safety

TO DO LIST:

1. Larry: fix grand father clock dinging. Fix drop box; contact Ray Trueman for Peter.
2. Peter: Submit budget to for Town Report; solicit electrical work, buy ice melt, sand, lubricant, look into WSJ & NYT subscriptions, look into Larry's replacement, finalize understanding of trust moneys for library.

3. Nancy: sign up new periodical subscriptions, initiate email list of patrons interested in Library news, look into Grants (ask Miss Deborah), solicit books related to "Picturing America".

Meeting ended 9:00pm

Next meeting scheduled for 6:00 pm, Tuesday, JAN 27, 2009